

### **Brief About EPR Rozgaar Support Program**

Employment Processing Resources Organization (EPR) is the largest and most trusted organization in the country dedicated to facilitating employment opportunities, empowering individuals in their job search, and creating pathways to sustainable employment.

The "EPR Rozgaar Support Program" is a proprietary initiative developed by EPR and is launched at the provincial level after a specific time period. Candidates interested in benefiting from this program undergo a transparent and impartial screening process, which includes tests and interviews to ensure merit-based selection.

All successful applicants receive comprehensive support, ranging from job search assistance and employability skills training to direct employment opportunities. Once the program is announced through credible channels, EPR begins accepting applications. Following the application deadline, a rigorous screening process is conducted to evaluate candidates against the program's eligibility criteria. Qualified individuals are then prepared for the job market through various capacity-building measures. Additionally, a select group of successful participants is offered remote work opportunities, allowing them to work from home without the need to attend a physical office.

**According to the schedule outlined by the Employment Processing Resources Organization, the following support services and facilities are provided to successful candidates under the Rozgaar Support Program:**

### ***Facilitation of Rozgaar Support Programme for Qualified Candidates***

Sr.#	Details of Rozgaar Support Programme Segments
01	<b>Issuance of Certificate</b> Candidates who successfully pass screening test will be issued a printed <i>Merit Assessment Certificate</i> , delivered to their postal address. The certificate is valid for a period of two years.
02	<b>Hiring of Remote Staff</b> Interviews will be scheduled for shortlisted candidates applying for the EPR Remote Staff positions of <i>Registration Officer</i> and <i>Assistant Registration Officer</i> . These are paid remote job roles. Candidates who qualify in the interview will proceed to the training phase, which is a mandatory step before final appointment.
03	<b>EPR Waive off Govt. Jobs Basic Processing Fee</b> Based on merit, a specific number of candidates will be offered the opportunity to avail the " <i>EPR Waive-Off of Government Jobs Basic Processing Fee</i> " for a period of one year. During this time, selected candidates will be eligible to apply for government job opportunities through EPR without paying the standard EPR processing charges.
04	<b>EPR Govt. &amp; Overseas Jobs Priority Services</b> Based on merit, a specific number of candidates will be offered the opportunity to avail " <i>EPR Government Jobs Priority Services</i> " for a period of one year without any charges.
05	<b>Internship &amp; Employment Placement charges Waive off</b> All qualified candidates will be eligible for placement in industries and the corporate sector within their respective provinces. Internship and employment opportunities will be offered based on availability and the requirements of the positions.

***Dated: 25-09-2025***



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## ***Wages and Benefits Structure Of Selected Remote Staff***

### **(1) Wages of Remote Staff**

The organization will pay wages to the final selected remote staff as detailed below:

#### **Performance 01% to 19%**

- No basic wages.
- Performance-based wages paid as a percentage of the full amount (RO: Rs. 29,000 / ARO: Rs. 25,000) according to individual performance.

#### **Performance 20% to 100%**

- Basic wages of Rs. 18,500 (applicable to both RO and ARO).
- Performance-based wages paid as a percentage of the full amount (RO: Rs. 29,000 / ARO: Rs. 25,000) according to individual performance.

#### **Performance above 100%**

- Basic wages of Rs. 18,500 (applicable to both RO and ARO).
- Full performance wages (RO: Rs. 29,000 / ARO: Rs. 25,000).
- Double percentage of performance wages as an incentive, based on performance exceeding 100%.

### **(2) Immediate Benefits for Selected Remote Staff**

- I. Waiver of EPR Charges for Government Job Processing
- II. 50% Discount on Charges for Other Job Facilitation Services
- III. 50% Reduction in Fees for All EPR Services
- IV. Free Access to All Candidate Training & Workshops (Both Online and Onsite)
- V. Opportunity for Promotion to Zonal Coordinator
- VI. Support in Establishing an "EPR Facilitation Center" in Their Respective Area

Note: Applying candidates are bound to accept above structure and benefits unconditionally.

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## ***Tasks/ responsibilities to be performed By selected remote staff***

### **Key Responsibilities of EPR Remote Staff**

EPR remote staff play a crucial role in extending the reach and impact of EPR services. Their core responsibilities include:

- 1. Introducing EPR Services in Local Areas**  
Promote and create awareness about EPR services in your local community through personal outreach, social media, and local events. The aim is to help people understand the benefits of registering with EPR.
- 2. Identifying Potential Candidates for EPR Services**  
Actively search for individuals who may benefit from EPR's employment-related services—such as job seekers, recent graduates, or professionals looking to upskill—and connect them with the right support.
- 3. Facilitating and Supporting Interested Candidates**  
Guide and assist candidates through the registration and onboarding process. Help them understand the requirements, available services, and how they can benefit from EPR's platform.
- 4. Working on Government and Private Sector Projects**  
EPR collaborates with both government and private organizations to secure short-term field or remote projects. These projects are assigned to remote staff, giving them the opportunity to gain experience and earn a competitive income by successfully completing assigned tasks.

<b>Sr. #</b>	<b>TASK TO BE PERFORMED (EPR Services)</b>
1	Government Jobs Processing
2	Overseas Profile Assessment
3	Overseas Job Processing
4	Confirm Job Placement Processing
5	Fast Track Job Placement Processing
6	EPR Certifications Enrollments
7	EPR Trainings Enrollments
8	EPR Workshop Enrollments
9	EPR Verified CV (For National & International Jobs)
10	EPR Profession Licenced Card
11	Freelancers Hub Enrollment
12	Loan Assistance
13	Business Startup Facilitations
14	Work- Study Abroad
15	Skilled/ Professional Overseas Placement
16	Candidates Packages
17	Preparations (IELTS- TOFEL- PTE - Assesmemts)

### **IMPORTANT NOTE:**

Remote staff are **obligated to accept and perform** assigned tasks unconditionally, as part of their role. EPR reserves the full right to **add, modify, or remove any tasks or responsibilities at any time, without prior notice**. By continuing in their role, remote staff acknowledge and accept these terms as part of their ongoing engagement with EPR.

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**Dates to be Remember**

<b>Activity</b>	<b>Dated</b>	<b>Day</b>
<b>Last Date of Applications Submissions</b>	15-10-2025	Wednesday
<b>Roll Number Slips issuance</b>	22-10-2025	Wednesday
<b>Written Screening Test Conduction</b>	26-10-2025	Sunday
<b>Written Screening Test Result</b>	05-11-2025	Wednesday
<b>Interview / Training Dated</b>	23-11-2025	Sunday

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